

WALKER BAY RADIO FLYERS CONSTITUTION

1. NAME AND LEGAL ENTITY

The Club shall be known as WALKER BAY RADIO FLYERS (“the Club”) and will be a non-profit entity governed by this constitution, adopted by the Club Members (“Members”) on Special General Meeting held on 24 September 2014.

2. OBJECTIVES OF THE CLUB:

- 2.1 To promote and facilitate the sport of Radio Control Model Aircraft flying.
- 2.2 To provide safe and well maintained facilities where the sport can be practiced.
- 2.3 To facilitate an enjoyable social atmosphere among club members.
- 2.4 To facilitate the introduction of the sport to the youth.

3. SOUTH AFRICAN MODEL AIRCRAFT ASSOCIATION (“SAMAA”) MEMBERSHIP

- 3.1 Members shall at all times be a paid up member of SAMAA.
- 3.2 SAMAA membership registration and renewals shall be the responsibility of each individual member and each individual member shall provide the Club Secretary with proof of SAMAA membership on an annual basis when Club Fees are payable.

4. ANNUAL GENERAL MEETINGS & SPECIAL GENERAL MEETINGS

- 4.1 An annual general meeting (“AGM”) shall be held annually for the purpose of electing office bearers for the forthcoming year as well as for the discussion of matters pertaining to the management of the Club.

- 4.2 Proper notice of the annual general meeting shall be communicated to all members via e-mail at least one month prior to the date of the annual general meeting. A quorum shall consist of one third (1/3) of the current paid-up members
- 4.3 All members may submit Agenda items until 2 (two) week prior to the AGM date after which the Agenda will be closed. No new items will be added to the Agenda at the AGM.
- 4.4 A special general meeting may be requested by written application of at least one third of the paid-up members. Such application must be with the secretary at least one month prior to the date of such meeting and notice of such general meeting shall be given to all members at least 14 (fourteen) days prior to the date of the meeting. A quorum shall consist of one third of the paid-up members.
- 4.5 No Proxy Votes are allowed at any meetings. All members must be present to be eligible to vote.
- 4.6 Executive Committee members (“the Committee”) shall be duly elected at an AGM by the show of hands, unless more than a 1/3 (one third) of members request a closed ballot. The elected Committee shall be responsible for the running of the Club’s affairs. The Committee shall consist of the following:

CHAIRMAN

VICE CHAIRMAN

SECRETARY

TREASURER

SAFETY OFFICER

EVENTS ORGANISER

ADDITIONAL MEMBER

The Committee shall have the right to co-opt as many members as it deems necessary to ensure the efficient functioning of the Club.

5. COMMITTEE MEETINGS

- 5.1 Four (4) committee members, of whom one shall be either the chairman or the vice-chairman, shall form a quorum.
- 5.2 Minutes of meetings will be kept by the Secretary.

6. CLUB MEETINGS

- 6.1 Regular club meetings will be arranged by the Committee.
- 6.2 Not less than 2 (two) club meetings will be held annually. This includes the AGM.
- 6.3 The purpose of club meetings is to inform and update members on club activities and to obtain member input on issues relevant to the sport and the running of the Club.
- 6.4 Minutes of all Club meetings will be kept by the Secretary.

7. AMENDMENTS TO CONSTITUTION

- 7.1 Amendments to the constitution can only be effected if 2/3 (two thirds) of all paid up members vote in favor of the Proposed Constitutional Amendment at an AGM or Special General Meeting.
- 7.2 Proposed Constitutional Amendments must be submitted in writing to the Secretary at least 1 (one) month prior to the meeting and be signed by both the proposer and the seconder.

8. LEGAL LIABILITY

The legal liability of the Club is vested in its members and not in individuals or office bearers.

9. DISCIPLINE

- 9.1 All members are bound by the club rules as published and amended from time to time.
- 9.2 New Club Rules will be circulated to members via e-mail and will be available at the Secretary.
- 9.3 The Committee shall have the right to suspend membership or to take any other disciplinary action against members guilty of conduct prejudicial to the interest of the Club. An appeal may be lodged with the secretary, in writing, within seven days, and the matter shall be brought before a Disciplinary Committee assigned by the Committee within four weeks thereafter. The decision of the Disciplinary Committee shall be final and binding.

10. MEMBERSHIP

- 10.1 A prospective member shall complete the official Club application form to apply for membership.
- 10.2 The Committee shall then consider the application whereafter a decision will be made as to whether an application is accepted or rejected. The decision made by the Committee shall be final. All dues become payable on application for membership.
- 10.3 Membership Categories and the corresponding Membership Fees will be decided at the AGM each year.

11. LIMITATION OF MEMBERSHIP

- 11.1 If at any time the Committee considers the facilities of the Club to be fully utilized they may, at their discretion, hold in abeyance any existing membership applications and any further membership applications.
- 11.2 In the event of prospective members having to be placed on a waiting list, preference shall be given to Social Members and local residents.

12. JOINING FEE

- 12.1 All new members are obliged to pay a club joining fee to be determined from time to time at the AGM. This joining fee shall be a once-off payment in addition to the annual subscription.
- 12.2 The Committee shall, on receipt of a written application, fully outlining the circumstances, be empowered to waive, suspend, defer or otherwise amend the joining fee. Where the membership of a member lapses without valid notification, the joining fee shall be payable upon re- registration and all conditions outlined in this paragraph will apply.

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13. ANNUAL MEMBERSHIP FEES

- 13.1 The annual membership fees shall be agreed upon at the AGM. Club membership fees for any one calendar year shall become payable on the first day of March. Members will have one month grace period to pay their membership fees after which their membership will expire.
- 13.2 The Committee will consider any submissions related to the payment of membership fees during the grace period. Any member failing to pay his/her club membership fees by the end of April without notifying the Committee as to the reasons for non-payment, will automatically cease to be a member. This shall not relieve him/her of their obligation regarding any outstanding balance.
- 13.3 Members joining after March will pay a pro-rata annual membership fee.

14. RESIGNATION OR SUSPENSION

- 14.1 On resignation or suspension a member shall not be entitled to a refund of any moneys already paid and such resignation or suspension shall not relieve the member of his/her obligation to pay his/her outstanding balance.
- 14.2 A member in financial difficulty or special circumstances may submit a written application to the Committee for his/her outstanding balance to be deferred, reduced, waived or suspended by the Committee as they deem fit.

15. VISITORS

- 15.1 Pilots who make use of the Club's flying facilities may be required to pay an amount per day as decided upon from time-to-time by the Committee.
- 15.2 All visiting pilots must have proof of SAMAA paid-up membership..

16. CLUB FINANCES

- 16.1 Annual subscription fees, joining fees and other payments will only be recorded as received once the funds reflect in the Club's bank account.

- 16.2 All payments to the Club must be made by EFT (Electronic Funds Transfer) unless this method of payment is waived by the Committee in any specific incident.
- 16.3 All expenses up to R2000.00 (two thousand rand) may be approved by the Chairman.
- 16.4 All expenses higher than the amount in Clause 16.3 and up to R20 000.00 (twenty thousand rand) must be approved by a Committee quorum.
- 16.5 All expenses above R20 000.00 must be approved by the full Committee.
- 16.6 The Club's financial year will be from the 1st of March to the last day of February the following year. A Financial Report must be presented at the annual general meeting.

17. ASSET REGISTER

- 17.1 An asset register must be kept and updated by the Secretary at each Committee meeting. Items can be depreciated, scrapped or reported stolen at the discretion of the Committee.
- 17.3 Any stolen item must be reported to the SAPD as soon as possible.

18. UNWINDING OF CLUB

- 18.1 In the event of the Club being disbanded or insolvent, all debts to creditors shall first be paid and thereafter all movable and immovable property will be sold.
- 18.2 Any surplus that may be available shall be shared equally between the members at the time of disbandment.

Adopted at a Special General Meeting on this _____ day of _____ 2014.

CLUB CHAIRMAN

CLUB SECRETARY